



DEFENSE LOGISTICS AGENCY

AMERICA'S COMBAT SUPPORT LOGISTICS AGENCY



How to Enroll Application for Participation

Last Updated March 12,
2014



Enrollment

- To enroll in the 1033 Program:
 - An LEA must complete an Application for Participation
- The Chief Executive Official of the LEA must sign the application.
- The State Coordinator will validate / sign the application and forward to LESO for approval.
- LESO will approve / disapprove within 1 business day and send the agency's new DODAAC to the State Coordinator.



Application Information

- Located on our website:
 - <https://www.dispositionservices.dla.mil/rtd03/le>
so/ -“Forms” tab
 - “LEA Application for Participation”
- Form fillable
- Digital signature capable



Common Mistakes

- New or Update Box not checked at the top of the form
- P.O. BOX – Must be a physical address
 - P.O. Box may be entered in the Mailing Address Block
- Not legible – Form Fillable and can be typed
- No SIGNATURES on application

Application for Participation

LAW ENFORCEMENT AGENCY (LEA) APPLICATION FOR PARTICIPATION				CLEAR
*This application must be updated and resubmitted within 30 days of any changes or on an annual basis				
NEW <input type="radio"/>	UPDATE <input type="radio"/>	SCREENER ID (Update Only): _____		
AGENCY: _____				
PHYSICAL ADDRESS (No P.O. Box): _____				
MAILING ADDRESS (If different than above): _____				
CITY: _____		STATE: _____		
ZIP: _____		EMAIL: _____		
PHONE: _____		FAX: _____		
NUMBER OF COMPENSATED OFFICERS WITH ARREST AND APPREHENSION AUTHORITY				
FULL-TIME: _____		PART-TIME: _____		RESERVE: _____
SCREENER(S) POC: MUST HAVE AT LEAST ONE				
*MAIN POC: Designated POC for calls and emails on 1033 Program requests and property pickup				
SCREENER/MAIN POC: _____				
SCREENER/POC #2: _____				
SCREENER/POC #3: _____				
SCREENER/POC #4: _____				
WEAPON POC (Optional): _____				
AIRCRAFT POC (Optional): _____				
INVENTORY CHECK				
Does the Agency currently have any equipment from the 1208/1033 Program? YES <input type="radio"/> NO <input type="radio"/>				
WEAPONS: YES <input type="radio"/> NO <input type="radio"/>	AIRCRAFT: YES <input type="radio"/> NO <input type="radio"/>	WATERCRAFT: YES <input type="radio"/> NO <input type="radio"/>		
TACTICAL VEHICLES: YES <input type="radio"/> NO <input type="radio"/>	OTHER CONTROLLED PROPERTY: YES <input type="radio"/> NO <input type="radio"/>	DEMIL A : (LESS THAN A YEAR OLD) YES <input type="radio"/> NO <input type="radio"/>		
*By signing this application, the Chief Executive Official/Head of Agency (Local Field Office) is aware of 1208/1033 Property currently in the possession of their department.				
*Upon acceptance into the 1033 Program, I understand that I have 30 days to familiarize myself with the State Plan of Operation and all 1033 Program guidance that is provided by the State Coordinator and that by signing, I certify that all information contained above is valid and accurate.				
CHIEF EXECUTIVE OFFICIAL:/ HEAD OF LOCAL AGENCY		DATE: _____		
		PRINTED NAME		
		SIGNATURE		
STATE COORDINATOR: (NOT REQUIRED FOR FEDERAL)		DATE: _____		
		PRINTED NAME		
		SIGNATURE		

Ensure all contact information is accurate.

If printed versus typed, please make sure the print is legible.

Note that we have added a mailing address section (if different than the physical address) based on your feedback.

Applications must be updated when address or agency name changes occur.